

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes and Neal Janvrin and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The snowmobile grassdrag follow-up meeting will be held on Thursday October 29, 2015 at 7:30 pm here as part of the Board's meeting.
2. Veteran's Day Open House will be held from 5:00 to 7:00 pm on Wednesday November 11, 2015 at the Town Hall.
3. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.

III. LIAISON REPORTS

10/21/2015 Budget Committee – Cordes reported the meeting went well, they had reviewed all the budgets on the agenda. There were additional questions on the Police Department and Parks & Recreation budgets and those have been forwarded to the respective departments. Cordes reported on the Executive budget updates and the Committee had supported that. There were some further reductions made to the Library budget with some follow-up for the Selectmen. There was also a long conversation about highway winter operations and costs, and how to effectively budget/save for this in years when the winter may be bad or not so bad to reduce fluctuations in the tax rate/appropriations. The Committee is concerned that the extremes do not always happen. The Committee decided to removed \$20,000 from the operating budget and put it into a Warrant Article for an Expendable Town Trust Fund.

10/21/2015 Planning Board – Holmes was not present to review the meeting, but Barham will be consulted when he comes in. This was a work session of the Board.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 15 October 2015. Janvrin reviewed some areas of correction. Janvrin moved to accept the minutes as amended. Cordes seconded and the vote was unanimously approved 2-0.

There was follow-up discussion on the Parks & Recreation road race and that it went well.

It is noted with great thanks that Leon Holmes Sr had donated a full long day of his time, truck and excavator last Saturday at the Town Hall to grade the area for the rear egress and excavate and bury the propane tank needed for the new heating system. Lamprey Energy is due to do additional work on the lines and connections soon.

Carlson also updated the Board that Bob Meade and Mike Paradie are working on constructing a retaining wall in this area as the grade is substantially different on that side of the building now. There was discussion about the final layout of the area as well.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. The Energy Committee meeting scheduled for 10/20/2015 was cancelled for lack of agenda items needing to be addressed. The next meeting will be held on Tuesday November 17, 2015.

2. Selectmen resigned the back page of the 2015 MS-1. Originally Carlson presented the wrong signature page from the front of the document, and the back page should be signed for final submission, which was completed this week.

3. Budgets

4155 Personnel Administration – Total Request \$295,671

Carlson reviewed the information in the budget request. The Town's health insurance renewal rate is 3.4% (needs to be corrected in the narrative detail); and the dental is budgeted based on historical data at 2.2%. The costs are calculated on the Selectmen's recommendations in the budget, and it was adjusted tonight based on the adjustment to the Budget Committee recommendation on Library wages.

Motion was made by Janvrin and seconded by Cordes to recommend a total of \$295,271 for Personnel Administration, Line 4155. The vote was approved 2-0.

Bill Knee came into the meeting at 7:00 pm

Roger Barham came into the meeting at 7:05 pm.

Roger discussed having additional assistance from Circuit Rider Planner Jenn Rowden in follow-up to the Planning Board meeting last night. Carlson and Bob Meade have both talked with Jenn Rowden about what her schedule will accommodate, and she feels that she can do a couple of hours each week at least through December. They would like to see if she can do 3 office hours per week, to coincide some time that Bob Meade is in the office.

Selectmen asked Carlson to get a tentative schedule ready and see what is necessary to modify the RPC Circuit Rider Contract, or create a new contract to cover the needed hours.

Barham left the meeting at 7:20 pm

4442 Direct Assistance – Total Request \$16,257; Budget Committee recommendation \$15,600

Selectmen discussed this, Janvrin moved to recommend \$15,600 for Direct Assistance. Cordes seconded and the vote was unanimously approved 3-0.

4520 Parks & Recreation – it had been discovered during Budget Committee discussions that there was a typo in the original recommendation, and the Board reconsidered the corrected number of \$49,761.

Janvrin recommended that the Board recommend \$49,761 for 4520 Parks & Recreation. The vote was approved 2-0.

4550 Library – Selectmen reviewed the wage data as constructed by Heidi Carlson in follow-up to the Budget Committee's questions. No additional action was taken on this budget.

Selectmen have not made any further determinations on longevity stipends for other town employees.

Janice O'Brien came into the meeting at 7:20 pm.

4. Selectmen reviewed additional information from MRI relative to a Wage Study / Executive Summary. The Board had additional questions including what time frame it could be completed in, when they could begin, and the cost per position. The Board wanted to revisit the positions studied in 2008 when the last comparison was done. The Board also wanted to know how much of our staff's time the project might take to get completed.

5. The Court proceedings originally scheduled for Wednesday have been moved to Friday.

6. The Town received notice today via letter that we have been approved for \$17,964.68 in FEMA funding reimbursement. An additional claim was submitted last week by Jeanne Nygren for additional cost incurred in roof clearing, but no word on that portion has yet been received.

VII. NEW BUSINESS

1. Selectmen reviewed the regular Town payroll manifest \$20,308.37 and accounts payable manifest \$26,593.72 for the current week dated 23 October 2015. They also reviewed the Grassdrag payroll manifest totaling \$22,992.04 to include all police and fire payroll costs for the event. Janvrin moved approve the payroll manifest of manifest of \$20,308.37. Cordes seconded and the vote was unanimously approved 2-0. Janvrin then moved to approve the Grassdrag payroll of \$22,992.04. Cordes seconded and the vote was unanimously approved 2-0. Janvrin then moved to approve the accounts payable manifest of \$26,593.72. Cordes seconded and the vote was unanimously approved 2-0. .

At 7:30 pm Selectmen met with Janice O'Brien and Bill Knee of the Conservation Commission to discuss the potential purchase of land on Beede Hill Road. The follow-up items from the last meeting included whether South East Land Trust (SELT) would be interested in holding an easement on the land, and working with the Town and the costs to do an appraisal.

Knee said since the last meeting that the landowner has changed the proposal from conserving parcel 05-061 (112 acres); they would like to conserve almost all of their property, nearly 300 acres including portions of two other parcels. Another thing that has happened is that the landowner has conversed with SELT who is interested in buying the property themselves (outright) using a federal grant.

This changes the scope of the project and the lead party in the transaction. They do not know if the federal grant monies would be enough to fully fund the project and Knee left it with SELT that they were going to contact the landowner and that afternoon and arrange for an appointment to discuss the grant money with the family.

Knee and O'Brien said that the Town is now in a holding pattern pending these other discussions. It was agreed that we will meet again if there is more to discuss; and the Commission will contact the Board through Carlson if there are any updates to report on. They parted the meeting indicating that the Town is interested in seeing this area conserved, and it doesn't matter who does it.

It was also noted that NH Fish & Game has targeted the area for wildlife and they are very interested in having it conserved as well.

Selectmen thanked Knee and O'Brien, and they left the meeting at 7:40 pm.

2. Selectmen reviewed the folder of incoming correspondence.

3. Selectmen reviewed Cable Revolving Fund Manifest # 2015-019 in the amount of \$339.11 for October 2015 monthly reimbursement to the General Fund to cover payroll costs associated with FCTV. Motion

was made to approve manifest # 2015-019 by Janvrin. Cordes seconded and the vote was unanimously approved 2-0.

4. Highway Winter Contracts – Carlson outlined the terms of each contract. The Salt/Spreader contract is in place for Leon Holmes Sr, Leon Holmes Jr, Stephen Chase and Michael Holmes as well as a Plow contract. Plow contracts were presented for Frank Chase Jr, Pitkin Construction, Kevin Bolduc, and Michael Holmes.

5. Copies of the application received for the Emergency Management Director Position were shared with the Board, and they asked to meet with the applicant next week for an interview in non-public session.

6. A plan comment sheet was circulated for the Galloway Site Plan Amendment. Selectmen asked to have this information copied for them. The Board also asked for copies of the Newington Selectmen's letter (from the mail file); and the information on Site Review follow-up at 459 Whittier Drive.

7. The calendar was consulted to set the date for the annual Christmas potluck dinner on Tuesday December 1, 2015 from 5:00 to 7:00 pm.

8. Selectmen approved a vacation request for the Town Administrator.

VIII. WORKS IN PROGRESS

1. Consider budget review schedule and budgets submitted to date – ongoing. A great deal of work has been completed at the Town Hall in coordination with the propane tank. Leon Holmes Sr donated all day Saturday of his time with a truck and excavator to dig out the side of the Town Hall yard where the propane tank was placed. Following all of this work, Bob Meade and Mike Paradie began building a retaining wall that will work with the new egress to be created near the fire escape.

Petition Warrant Articles are due by Tuesday January 12, 2016. The Public Budget Hearing will be held on Tuesday, or Wednesday January 13, 2016, with the snow date for the following evening.

2. Any follow-up questions on YTD spending or projects or needs the Town should be addressing. The next Budget Committee meeting is scheduled for Wednesday October 28, 2015.

3. KTM updates on timing of Library roof section – Dave Brennick was in today, and has been down to look at the balance of work to be done. They have a new silicone membrane alternative that they think will work well on the front section, but are looking into the entire section of roof to make sure there are no underlying issues/leaks. They have also looked at the “chimney” areas that are in disrepair and will do something to keep that from leaking this winter (at no charge); and will formulate a proposal for the repair for the Trustees/Town to consider. There is some remaining insurance money that can be used toward these endeavors.

4. Currently the Town is in need of members interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

IX. NON-PUBLIC SESSION NH RSA 91-A - none

The next regular Board meeting will be a work session, to be held on Thursday October 29, 2015 at 6:30 pm.

At 8:05 pm motion was made by Janvrin to adjourn the meeting. Cordes seconded and the vote was unanimously approved 2-0.

IX. ADJOURNMENT – by 9:00 pm

Respectfully submitted,

Heidi Carlson
Town Administrator